

## **Minutes: Leesburg Planning Commission April 18, 2002**

The Leesburg Planning Commission met on Thursday, April 18, 2002 at 7:00 p.m. in the Council Chambers at 25 West Market Street, Leesburg, VA. Staff members present for the meeting were Randy Hodgson, Aref Entemadi, Nagi Elsewaissi, Lyle Fisher, Nick Colonna, Delane Parks, Doug McNeely, John Johnston, Mike Freda and Jennifer Moore.

### **CALL TO ORDER:**

The meeting was called to order at 7:00 p.m.

### **ROLL CALL:**

Present: Chairman Cliff Vaughan  
Vice-Chairman Cable  
Commissioner Minchew – Arrived 7:04 p.m., Departed 8:35 p.m.  
Commissioner Werner  
Commissioner Zawacki  
Commissioner Kennedy – Departed Approximately 9:00 p.m.  
Councilmember Umstattd - Arrived 8:20 p.m.  
Commissioner Schonberger - Arrived 7:02 p.m.

### **ADOPTION OF MINUTES:**

Commissioner Kennedy made a motion to approve the minutes of April 4, 2002.

Motion: Kennedy  
Second: Cable  
Carried: 5-0 with Schonberger and  
Minchew not yet present

### **REMARKS BY PETITIONERS**

None

### **PUBLIC HEARINGS:**

**TOWN OF LEESBURG CAPITAL IMPROVEMENTS PROGRAM FY03-07 –**  
Michael Freda, Budget Officer

Mr. Freda presented several changes to the Commission from the last meeting and answered any questions the Commission had regarding this item.

**Minutes: Leesburg Planning Commission April 18, 2002**

Mr. Elsewaissi came forward and answered questions raised by the Commission.

There were no public comments; therefore the Chairman closed the public hearing.

**SUBDIVISION AND LAND DEVELOPMENT:**

**LEESBURG EXECUTIVE AIRPORT TERMINAL BUILDING EXPANSION & PARKING IMPROVEMENTS PRELIMINARY/FINAL DEVELOPMENT PLAN – Delane Parks, Interim Chief of Current Planning**

Mr. Parks presented a brief staff report regarding this application.

Mr. Doug McNeely came forward to answer questions from the Commission.

Commissioner Schonberger made a motion to approve the application based on the satisfactory resolution of the Department of Engineering and Public Works comments dated March 25, 2002 and the Department of Planning, Zoning and Development review comments dated March 15, 2002.

Motion: Schonberger

Second: Cable

Carried: 7-0

**POTOMAC STATION MIXED USE – PARCEL A, PRELIMINARY DEVELOPMENT PLAN – John Johnston, Senior Planner**

Mr. Johnston presented a staff report regarding this application to the Commission.

Mr. Bill Fissell, representative for the applicant came forward to speak and answer questions from the Commission.

The Planning Commission requested a worksession for this application to be held at 6:00 p.m. on May 2, 2002.

**HENDERSON PIPE STEM LOT VARIATION REQUEST – PLANNING COMMISSION TO DETERMINE WHETHER A PUBLIC HEARING IS WARRENTED – Nick Colonna, Senior Planner**

Mr. Colonna gave a brief report on this application to the Commission.

The Planning Commission stated that they would like to have a Public Hearing on this item.

**Minutes: Leesburg Planning Commission April 18, 2002**

Ms. Lita Henderson of 115 Prince Street, applicant came forward to speak to the Commission.

**ZONING:**

None

**COMPREHENSIVE PLANNING:**

**PREVIEW STAFF REPORT OAKLAWN AT STRATFORD (STOWERS FAMILY LIMITED PARTNERSHIP) ZM-159 PROFFER AMENDMENT/CONCEPT PLAN AMENDMENT & TOWN PLAN AMENDMENT TP-02-01** – Randy Hodgson, Chief of Comprehensive Planning

Commissioner Minchew recused herself from this application.

Mr. Hodgson presented a staff report on this application to the Planning Commission.

Commissioner Werner requested that at the public hearing, Brian Boucher, Paul Gauthier, Calvin Grow and Bill Donnelly be present.

Mr. Randy Minchew, representative for the applicant came forward along with Jerry Stowers and Mary Hope Stowers Whirley, owners.

Mr. Brian Cullen, Mr. Tom Brault, Mr. Bill Fissell and Ms. Chris Gleckner, all representatives for the applicant were available for questions from the Commission.

The Planning Commission decided to hold work sessions on May 9 and May 23, 2002 from 7:00 p.m. until 9:00 p.m..

**COUNCIL REPRESENTATIVE’S REPORT:**

Councilmember Umstatted stated that Goodwin House is considering moving forward with building a continuous care community as well as a Church on the 300-acre O’Connor tract.

**STAFF AND COMMITTEE REPORTS:**

Chairman Vaughan stated that he had received a memo from the Mayor regarding attendance on Boards and Commissions. He stated that the consensus of the Council is that any Board or Commission member who misses three consecutive meetings could be asked to resign their position.

**Minutes: Leesburg Planning Commission April 18, 2002**

**OLD AND NEW BUSINESS:**

Vice Chairman Cable asked that the Commission look at its bylaws regarding the election of officers and bring them into alignment with the Town Council's regulations. The Commission agreed and asked that they be placed on the next agenda.

**ADJOURNMENT:**

There being no further business the meeting adjourned at 10:10 p.m.

**PREPARED BY:**

**APPROVED BY:**

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**Jennifer Moore, Commission Clerk**

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**Cliff Vaughan, Chairman**